



## REGISTRATION CONDITIONS 2019/2020

### 1. PRICES

- **Full year stay** (minimum 9 months from 1<sup>st</sup> September or 1<sup>st</sup> October)

PRICES FOR NEW RESIDENTS		
	Double Apartment per month	230€
	Reduced mobility residents per month*	230€
	Individual adapted Apartment 9 months	

PRICES FOR 2nd YEAR RESIDENTS		
	Double Apartment per month	215€
	Individual Apartment per month*	325€

- **Less than 9 months**

	Double Apartment	260€
	Individual adapted Apartment *	260€

RESIDENTS		
	Double Apartment	11,50€/day
	Individual Apartment	14€/day

- **Free services:** Wi-Fi, common areas (gym, barbecue garden leisure room study room, swimming-pool), free leisure activities (sports, dance, challenges...) and maintenance service and V.A.T. (10%).
- **Accommodation doesn't include:** the deposit, water and electricity consumption, and additional services like parking, cleanliness or catering.

\*Individual apartments are to availability and will award by order of acceptance of pre-registration.

## 1.2. Payments

### 1.2.1 Accommodation

The monthly payment must be paid between 1<sup>st</sup> and 5<sup>th</sup> day of every month, by bank direct debit, charged to the account indicated on the application form.

Foreign residents must open a Spanish bank account to pay the monthly payment, or by cash between 1<sup>st</sup> and 5<sup>th</sup> day of every month.

### 1.2.2 Deposit

The deposit is 350€. It will be paid by bank transfer. The Name and First Name of applicants must be indicated on the bank concept:

**IBAN ES59 2100 1658 24 0200224804**

If foreign students need an accommodation certificate, the application form must be completed and the deposit must be paid, to this account:

**Bank: LA CAIXA**  
**TITLE: RESIDENCIA GRANADA UTE GRANADA**  
**IBAN ES59 2100 1658 24 0200224804**  
**SWIFT CAIXESBBXXX**

Students for 1 month stay have to pay a deposit of 150€. If the student decides to extend the stay, the deposit will be 350€ (The student has to pay the difference until 350€).

### 1.2.3 Consumption

- **Electricity consumption 75KW in day rate and 75KW in night rate:** This amount will be regularized at the end of the stay. The regularization will depend of the consumption of each counter.
- **Water consumption 15€/month:** This is a fixed amount and it will not be regularized at the end of the stay.

### 1.2.4 Optional services

These services have to be contracted monthly by bank transfer. Foreign students could contract services and to pay it by cash.

- Parking: **40.00 €/month.** (V.A.T. Included).
- Catering: **3, 50€ menu/day** (1st course, 2<sup>nd</sup> course, bread and dessert. V.A.T. included). Catering must be contracted monthly.
- Cleanliness: **30 €/month/apartment.** Cleanliness service includes one per month. (V.A.T. Included).

## 2. ACCOMMODATION CONTRACT DURATION

The accommodation contract duration will be regularized during 9 months, since 01/10/2017 still 30/06/2018, the extension is possible.

## 3. REGISTRATION PROCESS

### 3.1 Inscription period

- Beginning: 19/03/2019
- Ending: still to use up the apartments.

### 3.2 Application process

#### 3.2.1. Follow the steps

- Application form: The application form is available in reception of Fernando de los Ríos Residence or in the web site [www.residenciafernandodelosrios.es](http://www.residenciafernandodelosrios.es)

The application form can be delivered through different ways:

1. In the Residence reception
2. By post to this address:

Residencia Municipal Fernando de los Ríos  
Carretera de Alfacar nº 28.  
Granada. 18011 España

3. By email (PDF):

[reservas@residenciafernandodelosrios.com](mailto:reservas@residenciafernandodelosrios.com)

#### 3.2.2 Documentation

- **New residents:**

It's totally necessary to attach the documents below:

- The receipt of deposit payment.
- 1 current photo.
- 1 student passport copy.
- 1 guarantor passport copy.
- To university students it's necessary an enrolment copy (to students who is the first university year can deliver it when they have it).
- To non-university students it's necessary an enrolment copy of their institute.

- **Residents who continuous next year:**

They have to deliver the documentation and a new current photo. The deposit will be kept, (just if the student doesn't have amounts to pay of the previous year, like accommodation, electricity...).

\* Important: The application form will not be admitted if any document is not presented.

## **4. STUDENT ADMISSION**

Fernando de los Ríos Residence reserves the right to refuse admission of a new student or a student of second year.

The apartment reservation will be effected depending to the deposit payment date and the Residence staff will contact by email with students to confirm the reservation.

## **5. APARTMENTS / ROOMS DISTRIBUTION**

The Residence will allocate the apartments attending to student requests, when these requests can be possible; however, the residence management reserves the right to change the allocation in necessary cases.

The student could apply a change of apartment, during all the stay, in a written formal request explaining in details the reasons for this change. The Residence will study the application and it will try to make the change (if this change doesn't disturb the other apartments).

The students who want to continue this year 2018/2019, the management of the residence will try to keep them the same apartments. In case of, students apply a different apartment; the management of residence will study it.

## **6. STUDENT WELCOME**

### **6.1. The Arrival date**

The students must confirm at least 3 days before their arrival date, explaining the approximately time (morning, afternoon or evening) to organize everything and to take good care of students and their families.

The email has to be sent to this residence email: [reservas@residenciafernandodelosrios.com](mailto:reservas@residenciafernandodelosrios.com).

## 6.2. Accommodation agreement

The accommodation agreement has to sign the same day that the student arrival to the Residence.

## 6.3. Welcome

The student welcome will be in the reception of the Residence.

The procedure will be:

- If the arrival date is before that 1<sup>ST</sup> September or 1<sup>st</sup> October 2019 (it depends on contract) , the student will pay the days before this date.
- Residence staff will verify that every document is completed and correct.
- Student will sign the accommodation agreement/ contract.
- Residence staff will explain the cohabitation rules to the student.
- Residence staff will inform about our services and activities to the student
- Student will be accompanied to the apartment.
- Apartment revision with the student.

## 6.4. Welcome activities

During the first week of student arrivals, the Residence will organize an information session to explain them everything about residence. Students can ask about their doubts.

In addition, residence staff will give information about medical services in Granada, cultural activities, concerts...

# 7. DEPOSIT REFUND/ NOT REFUND CONDITIONS

## 7.1. Deposit refund conditions

The deposit refund will be realized in 85%, in the cases below:

- If the student doesn't get place at the University. In this case, it is necessary to deliver the supporting documentation about it.
- If the student doesn't pass the University access exam. In this case, it is necessary to send the Not Suitable document, to FAX (+34) 958 157 630, in one week period.
- If the foreign student doesn't get the VISA to come to Spain. In this case, it's necessary to send the supporting document to FAX (+34) 958 157 630, in one week period since student received it and before of 01/10/2019.

\*15% of deposit is the paperwork costs and it will not be refund.

## **7.2. Not refund conditions**

- If the student refused the place in the residence voluntarily.
- If the student refused the place in the residence because it is not possible to share with the requested partner.
- If the student doesn't notify the No admission at the University as it is explained in 7.1.
- If the student doesn't notify the fail with University access exam.

## **7.3. Deposit refund period**

### 7.3.1 Before course contract

The return of the deposit of the justified Non Accepted, before the Course contract, will become effective from 01/10/2020 by bank transfer. Non-resident applicants will get back the deposit by bank transfer for 15/10/2020 (Applicant assuming the costs of the operation).

### 7.4. After the end of course contract

Once the stay at the residence of the 2019/2020 course ends, we will regularized of the deposit, electricity consumption, discounting extraordinary cleaning of the apartment if it would be necessary or any damage caused. The amount of the regularization will be refunded once the electricity consumption was regularized from 1<sup>st</sup> September 2020.

## **8. WAITING LIST**

The Residence will use a waiting list to cover the apartments with new students, of possible students who have been No accepted at the University. We will contact with the residents of the waiting list following the position on this list of every student.

## **9. OPERATION RULES**

The Residence Fernando de los Rios has a regulation internal operation and organization. The Sign of the contract forces residents responsible to acceptance of every of the residence rules that makes up our internal regime.

The Residence

The compliance with all the rules of coexistence will be an act of student responsibility and if not, it will apply the sanctions measures contained in our disciplinary regulation.

*En cumplimiento de lo dispuesto en el Real Decreto 1720/2007 de 21 de diciembre, por el que se aprueba el Reglamento de desarrollo de la actual Ley Orgánica 15/1999, de 13 de Diciembre, de Protección de datos de Carácter Personal, el residente queda informado que los datos personales contenidos en el formulario de preinscripción on-line, serán incorporados a un fichero informatizado denominado "RESIDENTES", cuya titularidad corresponde a la empresa RESIDENCIA GRANADA U.T.E.*

*Estos datos de carácter personal serán empleados por las citadas empresas como solicitud de preinscripción on-line para el curso académico correspondiente y la correcta formalización de las reservas, incluyendo la promoción comercial de los servicios que prestan, entendiéndose que al cumplimentar el presente documento, implica el consentimiento para llevar a cabo dicho tratamiento.*

*Asimismo, el residente queda informado de la posibilidad de ejercitar los derechos de acceso, rectificación, cancelación y/o oposición, en relación a sus datos personales facilitados en la siguiente dirección de RESIDENCIA GRANADA U.T.E. Carretera de Alfacar, 28 18011 Granada*